



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Dr. M.S. Shyamasundar
Deputy Adviser

A Decade of Dedication to Quality Assurance

NAAC/MSS/Cert_A&A/2004/EC-34/98

November 27, 2004

The Principal
Khagarijan College
Nagaon
Chotahaibar P.O. - 782001
Assam

Dear Sir/Madam,

As directed by the Director, NAAC, I am herewith enclosing the Certificate of Accreditation of your Institution. We wish the Institution all success in its efforts to become a lead Quality Institution of Higher Learning.

With warm regards,

Yours sincerely,

(M. S. Shyamasundar)

Encl: As above

Report of the Peer Team on Institutional Accreditation of KHAGARIJAN College, Nagaon(Assam)

Section 1: Preface

The Khagarijan College, Nagaon, Assam was established in September 1972 by a group of dedicated public leaders to setup high standard of knowledge through Teaching, Learning and experiment and to serve as an effective instrument of development in the path of education, awakening and progress. The College has a campus area of 3.25 acres and is affiliated to Gauhati University. It functions as a Registered Society with a Governing Body. The College is covered by the Grant-in-aid scheme of the Government of Assam since 1986. The recognition of the University Grants Commission under 2(f) is yet to come.

The Khagarijan College established in 1972 is affiliated to Gauhati University for under graduate teaching in Arts Stream only with subjects like Assamese, English, Economics, Political Science, History, Education and Bengali. There are 16 teachers (11 females and 5 males) and 8 Administrative staff. The students strength is 305 with 203 boys and 102 girls. There is option for horizontal changes in the subjects chosen. The college follows annual temporal plan and the unit cost of education is Rs. 8956.00 inclusive of salary component. There is a Central Library, Canteen and various facilities for games and sports.

The college in its desire to be assessed by the National Assessment and Accreditation Council (NAAC) an autonomous body under the University Grants Commission submitted Self Study Report in December 2003. The NAAC accordingly appointed a Peer Team consisting of Professor P.K.

Mishra, Former Vice Chancellor, North Orissa University, as Chairman, and Professor K. Nirupa Rani, Department of English, Andhra University, Visakhapatnam as Member Coordinator, and Dr. B.K. Despande, Principal, R.S. Mundle Dharampeth, Arts and Commerce College, Nagpur as the member.

The Peer Team visited the Khagarijan College during 26-27 September 2004 and went through the Self Study Report carefully analyzing the Contents. The peer team went round the academic Departments, Library, Sports field and other Common facilities. It held detailed discussions with the Governing Body, the Principal, faculty members, students, alumni, parents and guardians. The team had several rounds of interaction with key persons based on the documents made available to them before and during the visit. All aspects in Criteria I to VII of the self Study Report were analyzed and validated by the team and their observations are as follows:

Section 2: Criterion- wise Analysis

Criterion I: Curricular Aspects

The Khagarijan College conducts education programme in Arts Faculty which includes Assamese, English, Economics, Political Science, History, Education and Bengali. This programme leads to award of Degree of Gauhati University. The college offers Major Course in Assamese, Economics, Political Science, History and Education. The Courses of studies are prepared by the Gauhati University for the affiliated College to follow.

The college can not introduce any new course of its own. There is provision for Academic audit.

Criterion II: Teaching, Learning and Evaluation

The students are admitted to the College on the basis of their Academic records.

There are different methods to assess the performance of the students like Unit Tests and Terminal/Test examinations.

The College provides bridge/remedial courses for educationally disadvantaged students.

The teachers are encouraged to make the teaching plans.

The syllabus is covered during the academic session.

The syllabi has been unitized and progress of students is monitored through tests and mid term corrections.

The College supplements lecture methods by organizing Seminars, symposia etc.

The College has 245 working days and 180 Teaching days.

The Full time teachers take 97.67% of the workload.

The evaluation methods are communicated to the students at the beginning of the session.

The Teacher recruitment is done as per Government Rules. The recommendations of the Selection Committee are approved by the Governing Body. The Director, Higher Education, Assam plays a significant role in giving appointments.

The College can appoint Teachers on Temporary basis.

One teacher has attended National level seminar. Six Teachers have attended Refresher Courses.

The students provide feedback in assessing the performance of the Teachers.

The College organizes seminars and Symposia relevant to the Subjects taught.

Criterion III: Research, Consultancy and extension

The Governing Body grants study leave to Teachers for doing research. There are no ongoing research projects. The college organizes Medical Camps.

Criterion IV: Infrastructure and Learning Resources

The College has a Master Plan for its future development.

It mobilizes Funds through donation.

The campus is clean and colourful.

The Central Library has 4000 Books. It remains open during 10 A.M to 4 P.M for 240 Days a Year.

Sports facilities are available along with a Yoga Centre but Physical Education Director is not appointed.

Criterion V: Students Support and progression

The College being located in a backward area, there is an alarming rate of 35% dropout. The economic condition is a major factor of impediment against higher studies and higher placement. The students are given a Prospectus at the time of admission.

The College provides financial help given by the Central and state Governments to students.

The College has students' welfare Fund to help the poor students. There are SC/ST scholarships as well.

The Teachers help students through Counselling for which counselling Cell is available. There is an Alumni Association.

Criterion VI: Organization and Management

The College has a Governing Body with Principal as the Secretary. All decisions of the Governing Body are implemented by the Principal.

There is an internal Coordinating mechanism to monitor the activities of the College.

There is a special Committee to prepare the Academic calendar.

The fees and fines are as per the rules of the Government and the University.

There is an internal audit system.

During the last two years the budget is found to be having surplus.

There is a Grievance Redressal Cell.

Loans are given to the employees from their CPF as well as from the Banks. The Permanent Teachers have a Welfare Fund.

Criterion VII: Healthy Practices

The College has an Internal Quality Check Cell.

There is good team work between the Principal and the Teachers.

Through cultural programme and extra mural lectures' value-based education is imparted.

The College makes all out effort to ensure around development of Students personality.

Several essay writing competitions, debates, games and sports ensure healthy growth of team spirit and discipline.

Leading figures of the state are invited to deliver extra mural lectures.

The college has a dedicated Principal who strives hard to build and rebuild the college against adverse situations created by flood and financial constraints.

The students have good rapport with the teachers and are happy with their guidance and counselling.

The college takes interest in extension activities and social service. It has adopted fishery as a means to augment its resources and planning for starting job oriented self financing courses in the near future.

OVERALL ANALYSIS:

The College has adequate building infrastructure, a small library, playfields neat and clean campus with three sides covered by plantation. It is encouraging to note that large number of girl students have taken admission. The course is covered in time and unit tests are conducted regularly. In view of the low caliber students taking admission in the College, the University result appears fair. The Management of the College is satisfactory. The records are maintained properly and periodical audit is done. Some infrastructural developments are in progress with the help of public donation. The College has just setup a Computer Centre with two systems with a mind to extend the facilities further. The discipline of the college is good.

SUGGESTIONS:

The Library needs priority attention and a Book Bank is considered highly essential.

The process of obtaining UGC recognition under 2(f) need to be expedited.

In view of the rural setting and agrarian background of the area, the Governing Body may think in terms of introducing relevant vocational/job oriented courses

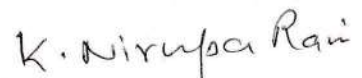
The Peer Team would like to place on record its sincere thanks to the Principal, teaching and non teaching staff, members of the Governing Body and the students for their assistance and cooperation. The team wishes them a happy and bright future.

Members of the Peer Team:

**Professor P. K. Mishra
(Chairman)**


(Signature) 27.9.04

**Professor K. Nirupa Rani
(Member Coordinator)**


(Signature)

**Dr. B.K Deshpande
(Member)**


(Signature) 27/9/04

I agree with the observations and recommendations made by the Peer Team in this report.

**Nagaon, Assam,
27 September, 2004**


**Principal
Khagarijan College
Nagaon**